

To: Jennifer Wu/R10/USEPA/US@EPA[]
Cc: Jayne Carlin/R10/USEPA/US@EPA[]
From: Laura Blake <Laura.Blake@cadmusgroup.com>
Sent: Fri 12/7/2012 7:03:56 PM
Subject: RE: Mid-coast TMDLs facilitation - meeting costs
www.cadmusgroup.com
<http://www.epa.gov/r10earth/tmdl.htm>
laura.blake@cadmusgroup.com
[graycol.gif](#)

Hi Jenny,

Checking in to see if you have this worked out yet. The reason is, I need to modify OC's contract ASAP to reflect how they are to use their remaining funds (i.e., which meetings, how many, etc.). I wanted to do this before the next meeting and they start accruing costs again. Turner just reminded me that the next meeting is next week.

Thanks,
Laura

Laura J. Blake | Senior Associate

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From: Wu.Jennifer@epamail.epa.gov [Wu.Jennifer@epamail.epa.gov]
Sent: Thursday, November 15, 2012 2:17 PM
To: Laura Blake
Cc: Carlin.Jayne@epamail.epa.gov
Subject: Re: Mid-coast TMDLs facilitation - meeting costs

Hi Laura - thanks for the information. I have calls with ODEQ today and next week to talk about the # of meetings that they believe they should do through April 2013. The meetings will be an estimate as ODEQ has been adjusting their meetings based on how much work technical staff has been able to get done.

Also, they may choose to ramp up their meetings, since there would be enough money to have many intensive meetings.

But bottom line is that I'd expect ODEQ to know in the next 2-3 weeks. Thanks, Laura!

Jenny Wu
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Laura Blake ---11/15/2012 08:14:38 AM---Jane / Jenny, Below is estimated average cost/meeting for each type of meeting. These costs are incl

From: Laura Blake <Laura.Blake@cadmusgroup.com>
To: Jayne Carlin/R10/USEPA/US@EPA, Jennifer Wu/R10/USEPA/US@EPA
Date: 11/15/2012 08:14 AM
Subject: Mid-coast TMDLs facilitation - meeting costs

Jane / Jenny,

Below is estimated average cost/meeting for each type of meeting. These costs are inclusive of all costs (prep, facilitation, follow-up, travel, and the Cadmus costs [which are very small]). I believe this is the information that you need in order to move ahead with planning out the number/type of meetings to be held between now and the end of this task order (and possibly beyond, if needed).

LSAC - Full Day Meeting: \$6,000
LSAC - Half Day Meeting: \$4,000
LSAC - Half Day Update-Only Meeting: \$2,900
TWG - Full Day Meeting: \$6,000
TWG - Half Day Meeting: \$4,000
Policy Group - 3/4 Day Meeting: \$3,800
Open House - Full Day Meeting: \$6,000

As soon as OC sends me their invoice for all costs through present day, I will send you the updated cumulative costs estimate, so that you know how much we have left to work with under this task. Hopefully this information will come through tomorrow.

The one question I have for you is, how soon will you know how many more meetings (of each type) we will have? I ask as I need to amend OC's contract to reflect the additional meetings and give them additional funding. However, I can't do that until I have the final meeting numbers estimate from you. I believe DEQ is trying to have a meeting in December, so I want to make certain I can amend OC's contract in late November or early December.

Thanks,
Laura

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